



Heritage Administrative Systems

Part of the Surfside Lighthouse Group, Inc.

Announcing Version 9! ***School Ledger-Report System and School Accounts Payable***

We are proud to introduce Version 9 of *School Ledger with Accounts Payable* and *School Ledger-Report System*. Over the past year we have collected many excellent suggestions from both new and veteran users of the *SLRS* family of products. Many of these are reflected in the Version 9 upgrade. That's why we're sure you will be pleased with Version 9's new features.

New Features in School Ledger

- **Enhanced User Interface** – Many input screens across the program were upgraded to better accommodate the many additions we have made to these screens over the past few years.
- **Transfer Transaction Summary** – When you make a transfer between two general ledger fund accounts this option prints a summary of that activity. This functionality is especially useful at the end of the fiscal year when a bookkeeper is moving money around to cure various account deficits. The transfer transaction summary can be printed and stapled to the other documentation related to the transfer transaction.
- **Transfer Detail on Fund Detail Report** includes more information about each transfer (i.e. “Xfer to 1.2” or “Xfer from 2.3”) so that the line item for each side of the transfer tells us where the money was transferred to or from which account it came.

New Features in School Accounts Payable

Includes Everything in School Ledger Plus...

- **Undo Last Bank Reconciliation** allows a user to reverse the actions of the last bank reconciliation. This causes all transactions marked reconciled (R) during the last reconciliation to be rolled back to cleared (c). It also removes interest and bank charges that were entered at reconciliation time.
- **Upgraded Allocation Check Stub Format** – Many users have asked that the “allocation grid” on the allocation check stub format not be quite so small, especially for those of us with aging eyes. In Version 9 we created a “dynamic” allocation grid which prints larger or smaller depending upon how many items appear in the grid.
- A **Check Write-Off Function** was added to provide a uniform procedure for writing off checks that were written to vendors and lost. Many school districts do not permit bookkeepers to void a check unless they have the physical check in captivity. The check write-off feature marks the old check reconciled (to remove it from the bank reconciliation screen) with a transaction status of “WO”, backs it out as a negative expense and provides an option to post a stop-payment fee.

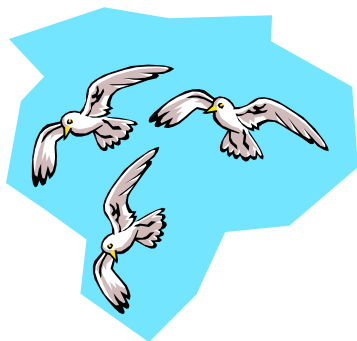
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School Accounts Payable Upgrades Continued

- **The bank reconciliation screen** now projects the date of the reconciliation based upon the date of the last reconciliation. It also forces the ending balance from the last reconciliation into the beginning balance for the new reconciliation. Either of these auto-fill fields can be adjusted from the keyboard at reconciliation time.
- A **preference setting** was added to give users a choice of whether or not the program pre-fills the last amount paid to a vendor when a new check is written to that vendor.
- **Re-Printed Receipts** are printed with a “Duplicate” watermark stamped on the document.
- A **Save Purchase Order as PDF** button was added to the purchase order screen to facilitate easier emailing of purchase orders. In previous versions it was necessary to preview the purchase order through the purchase order register before one could create a PDF of the order.
- **Bank Account Summary Report** was added to print a simple summary of the balance in each bank account on a particular day.
- A **Pre-Populated Fax Cover Sheet** can be printed for any purchase order to make things a little easier when you need to fax an order to your vendor.
- **Payment Vouchers** may be printed for any existing purchase order. A payment voucher is essentially a re-cap of the purchase order with a place to indicate that it’s okay to pay an order and also if there are any changes to the amount being paid.
- **Print an Envelope** for any vendor. This feature was requested by schools that no longer use window envelopes for mailing purchase orders.
- A **Blank Purchase Order/Requisition Form** may be produced for distribution to staff. This form was requested by bookkeepers that must enter numerous purchase orders. The “requisition form” is laid out just like the purchase order entry screen to make things easier and more consistent during data entry.
- **Printed purchase orders** have enhanced “orphan control” so it is less likely that an extra page will be created merely for the signature lines and footer information.

Early Bird Incentives, Pricing and Payment

Now Accepting Visa or MasterCard Over the Phone!



Version 9 of *School Ledger with Accounts Payable* will start shipping soon! This upgrade is **FREE** to schools that purchased Version 8 after September 1, 2008.

Users of **Version 8** *SLRS/AP* or *SLRS* may upgrade for a very special “early bird” price ***if the order is placed by November 30, 2008***. This is \$280 for *SLRS/AP* combined and \$160 for ledger-only. The early bird price for users of **Version 7** is \$360 for *SLRS/AP* and \$220 for ledger-only. Users of older versions should call for their upgrade price.

If your software was purchased on a district-wide plan please call for your special upgrade pricing.

*On December 1, 2008 prices for Version 8 users will rise to \$320 for *SLRS/AP* and \$220 for *SLRS*. Call for prices on editions prior to Version 8.*

Purchase orders may be phoned in (800-942-9008, ext. 110), sent via email (heritage@surfsidesoftware.com) or faxed to us (508-255-9520). **We also accept Visa and MasterCard over the phone for those with district “purchasing cards”.**

Tech support rate protection for Version 8 ends on December 31, 2008. Support plans for those remaining on V8 will increase a minimum of \$25 per year upon renewal. V7/V6 support rates will rise again, as well.